

**TRI-COUNTY REGIONAL CENTRE FOR EDUCATION
POLICY and PROCEDURES**

Title	Effective Date	Revision Date	No. of Pages
No. <u>740</u> <i>ILLNESS OF STUDENTS AT SCHOOL</i>	<i>February 27, 1996</i>	<i>March 30, 2004</i>	<i>1</i>

It is the policy of the Tri-County Regional Centre for Education that immediate action be taken in the case of a student becoming ill or injured at school.

PROCEDURE under Policy No 740

1. In case of serious injury or serious illness, medical attention is to be obtained immediately.
2. The Principal or designate is to notify the parent/guardian immediately in order that arrangements may be made to take the sick child home.
3. The Principal or designate is to have the student taken to a supervised location until he/she can be taken home.
4. The names and phone numbers of parents/guardians and emergency contacts shall be kept at the school office.
5. Teachers should be made aware by parents/guardians of any chronic illness of a student.
6. The Tri-County Regional Centre for Education will pay the regular meterage rate if an employee's car is used to take the child home or to hospital.