

**TRI-COUNTY REGIONAL CENTRE FOR EDUCATION
POLICY and PROCEDURES**

Title	Effective Date	Revision Date	No. of Pages
903 SCHOOL IMPROVEMENT PLANNING	May 26, 1998	November 3, 2015	1

It is the Policy of the Tri-County Regional Centre for Education that student learning is enhanced when school improvement planning aligns with Tri-County Regional Centre for Education business planning as well as provincial plans for Education.

Principles Guiding Policy

The above policy statement is based upon the following principles:

- The School SAC in partnership with the school principal and staff will develop a school improvement plan.
- Student performance will be the focus.
- Consistent monitoring of progress by the school and Tri-County Regional Centre for Education will be a priority.

PROCEDURE under Policy No **903**

School Advisory Councils are required to work with their principals to develop an annual school improvement plan that will reflect school goals consistent with needs identified through analysis of data.

On behalf of the School Advisory Council, the principal of a school will submit annually to their supervisor by the second Tuesday of November a school improvement plan for the current school year. The plan must:

- identify goals and strategies
- align with the Tri-County Regional Centre for Education Business Plan
- link priorities to teaching and learning
- lead to specific outcomes for students.

The Annual School Improvement Plan will form the foundation of the school's Annual Report.