



**TRI-COUNTY REGIONAL CENTRE FOR EDUCATION
POLICY and PROCEDURES**

Title	Effective Date	Revision Date	Pages
No. 705 COURSE FEES (FOR RETURNING GRADUATES OVER 21 YEARS OF AGE)	February 3, 1998	September 2013 December 2018	2

It is the policy of the Tri-County Regional Centre for Education to charge a fee to those students who have graduated and are over the age of 21.

PROCEDURE Under Policy 705

PREAMBLE

The Tri-County Regional Centre for Education believes in the concept of Life Long Learning for all members of our community. The Regional Centre for Education is supportive of students attending appropriate programs to obtain and improve their education. Students who have not obtained a Nova Scotia Graduation Diploma will be funded by the Government of Nova Scotia. The Department of Education and Early Childhood Development provides funding for students to and including the age of 21 and the Department of Labour and Advanced Education provides funding for students over 21.

1. Students over 21 years of age will be encouraged to attend an Adult High School (AHS) provided there is one in the immediate area. If no AHS exists, the student may be accepted into an area high school provided there is sufficient space and their attendance meets with the principal's approval. A Mature Student Application form (Appendix "A") should be completed.
2. Returning Graduates who are over the age of 21 are not funded and are required to pay tuition to support their education. Fees for students supporting their own education will be \$500 per credit. (Students that will have difficulty paying these fees may apply for bursaries from the Tri-County Regional Centre for Education by indicating same on the Mature Student Application form. As the school will be the recipient of the course fees, it may provide a bursary up to the full amount of that fee, though it should be noted that the normal bursary amount is \$300. The school will contact the applicant to determine and advise the status of the bursary.)
3. Schools having students who are 21 years of age and over will advise the Coordinator of Community Learning of their registration within 30 days of the start of a school semester, the start of a school year or of attendance, whichever comes first, by way of a copy of their registration form. The amount and method of payment should be indicated as well.
4. The Coordinator of Community Learning will compile a list of over age students from information provided by the schools and forward same to the Director of Finance to monitor the remittance of all fees.



APPENDIX A

**Returning Graduate/
Mature Student Application**

Last Name: _____ Date: _____

First Name: _____ Male: ____ Female: ____

Address: _____

Postal Code: _____ Phone Number: _____

Birth Date: _____ (M/D/Y)

Previous School: _____

Last Date Attended: _____

Contact person in case of emergency: _____

Phone number: _____

Health card number: _____

Doctor's name: _____

Health problems: _____

Number of subject to be taken this year: _____

Do you require a bursary? Yes ____ No ____

Subjects (if available)	_____	_____
	_____	_____
	_____	_____
	_____	_____

Signature of applicant