

The Tri-County Regional Centre for Education (TCRCE) encompasses the three (3) Counties of Shelburne, Yarmouth, and Digby serving approximately 6100 students in twenty-two (22) schools, composed of 13 Elementary Schools, 6 High Schools, 1 Middle School, and 2 Elementary/High Schools.

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## **The Tri-County Centre for Education is recruiting persons with interest to work as a Casual Teacher Assistant (TA).**

The TCRCE is offering a **FREE two (2) day training/workshop** on working as a Teacher Assistant (TA) in the Public School System for Interested persons.

- **DATES: July 4 & 5, 2023** - and you must be available to attend both days.
- **LOCATION:** Yarmouth, NS (In Person training) - you will receive an email with details once a decision has been made on your application. (*Ensure to check your junk or spam folders*).
- **TIME:** 9am to 3pm each day (lunch will not be provided)

**Please read the information below in full as it contains important information to register!**

**DEADLINE FOR APPLICATIONS** is prior to May 31, 2023 or once we have reached 30 participants, we will close the application.

**REFERENCES ARE MANDATORY: APPLICATIONS WITHOUT REFERENCES FROM IMMEDIATE SUPERVISORS WILL NOT BE CONSIDERED** - Ensure you list three (3) work related references with email addresses; this will speed up the hiring process. (If you do not have work related references, you can use teachers and/or places you volunteer.)

### **To apply:**

1. **Complete the online profile** at <https://jobs.ednet.ns.ca> (You can attach a resume to your profile) **PLEASE NOTE:** When you are filling in the application form (profile) ensure you fill in everything with a red asterisk \*, and select from the drop-down menus, even if it does not pertain to you. You can put n/a or a dot, select Other or Not Applicable and today's date.
2. **Include:**
  - Education
  - All Work Experience
  - And 3 work related references (include email addresses)

\*Only Shortlisted applicants will be contacted.\*

**SECURITY CHECKS** (we accept them up to 3 months old)

The Tri-County Regional Centre for Education requires that all New Hired Employees provide a satisfactory Child Abuse Register Check and Criminal Record / Vulnerable Sector Checks. (You do not need to have them completed until a decision is made on your application).

- Here is the link to complete the Child Abuse Register Check online at <https://beta.novascotia.ca/apply-child-abuse-register-search> (please hold on to the confirmation letter you will receive in the mail until we request a copy.)